

**LAW CLERK AND INTERN/EXTERN HIRING INFORMATION
HENRY J. RICARDO, UNITED STATES MAGISTRATE JUDGE**

Chambers

Daniel Patrick Moynihan
Courthouse 500 Pearl Street
New York, NY 10007
Email: NYSDRicardoApplications@nysd.uscourts.gov

All applications should be submitted according to the instructions below. Other than as set forth below, applicants should not contact Chambers by either telephone or email. Chambers will contact applicants directly in the event Judge Ricardo wishes to schedule an interview.

CLERKSHIP APPLICATIONS

Judge Ricardo is not currently accepting clerkship applications. Application information and positions for future terms will be posted on OSCAR when available. Please do not send clerkship applications to Chambers by other means.

INTERNSHIP AND EXTERNSHIP APPLICATIONS

Positions: Judge Ricardo hires externs to work at least two days per week during the fall or spring semester, and interns to work full-time during the summer.

Judge Ricardo is currently accepting applications for Fall 2025 externs. Applications are reviewed on a rolling basis, with a preference for applications received by June 30, 2025.

Applications: Applications should contain a cover letter, resume, law school transcript, one writing sample, and a list of three references. First-year applicants should wait until all first semester grades are available before applying.

All application materials should be combined into a single PDF and emailed to NYSDRicardoApplications@nysd.uscourts.gov. Both the PDF and email should be named according to the following convention: [Externship/Internship] Application [Fall/Spring/Summer] 2025 [Applicant's Last Name]. For example, an application for a Fall 2025 Externship would be named: Externship Application Fall 2025 Smith.