

## INTERN HIRING INFORMATION

Honorable Jeannette A. Vargas, United States District Judge

### Chambers

United States District Court  
Southern District of New York  
500 Pearl Street, Room 703  
New York, NY 10007  
Telephone: (212) 805-0210  
Email: [VargasClerkship@nysd.uscourts.gov](mailto:VargasClerkship@nysd.uscourts.gov)

**Positions:** Judge Vargas is accepting applications for internship positions for **Summer 2025**. Summer interns are expected to work in Chambers in person five days a week.

All internships are unpaid positions.

**Application Process:** Judge Vargas accepts applications for internships only by email. Interested applicants should apply to the email address above. Emails must include the applicant's name, the term ("Summer"), and the word "Internship" in the subject line. **Applicants should not submit hard copy applications by regular mail, and they should not call Chambers to inquire about their application.** Applications will be reviewed on a rolling basis, and offers may be made at any time.

**Application Materials:** Applications must include: (1) cover letter; (2) resume; (3) official or unofficial law school transcript; and (4) one sample of legal writing.

Judge Vargas encourages applicants from diverse backgrounds and experiences to apply. Applicants are invited to include, in the cover letter, their personal narrative, career goals or other relevant background information that does not appear elsewhere in the application.