

LAW CLERK AND INTERN/EXTERN HIRING INFORMATION
Jessica G. L. Clarke, United States District Judge

Chambers Contact Information

United States District Court
Southern District of New York
500 Pearl Street, Room 1040
New York, NY 10007
ClarkeNYSDCChambers@nysd.uscourts.gov

CLERKSHIP APPLICATIONS

Judge Clarke is now accepting clerkship applications for the 2026–2027 one-year term and 2026–2028 two-year term. Applicants must apply through OSCAR. Applicants should not send applications by email or regular mail. Applications should contain a cover letter, resume, law school transcript, undergraduate transcript, writing sample (not to exceed ten pages) and three letters of reference. Judge Clarke encourages applicants to include, in the cover letter, their personal narrative, career goals or other relevant background information that does not appear elsewhere in the application. Applicants should also indicate, in the cover letter, whether they are applying for the one-year clerkship, the two-year clerkship, or both. The deadline to submit an application is May 5, 2025.

Please note that Judge Clarke will be relocating to the White Plains courthouse prior to the start of the clerkship terms. Clerks are expected to work in-person Monday through Friday.

LAW STUDENT INTERN/EXTERN APPLICATIONS

Judge Clarke intends to hire one or more externs (to work approximately two days per week during the spring semester) or interns (to work full-time during the summer). During the spring semester, externs are expected to work at least 14 hours per week. Judge Clarke is not hiring externs for the fall semester. Applications should be e-mailed to the address above with “Internship Application: Summer [YEAR]” (for internships) or “Externship Application: [Spring YEAR]” (for externships) in the subject line, and should contain a cover letter, resume, law school transcript (with as many grades as are available) and one writing sample, all in PDF format (ideally in a single, combined file). First-year applicants are encouraged to wait until all first-semester grades are available before applying.

Applicants should not follow up on their applications with either telephone calls or additional e-mails; Chambers will contact applicants directly in the event Judge Clarke wishes to schedule an interview.