

**LAW CLERK HIRING INFORMATION**  
**Katherine Polk Failla, United States District Judge**

**Chambers Contact Information:**

United States District Court  
Southern District of New York  
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**Positions:** Judge Failla has one position available for the 2024-2025 term, and three positions available for the 2025-2026 term. She will consider applications for those positions on a rolling basis.

**Applications:** Judge Failla is participating in the Law Clerk Hiring Plan and, accordingly, will not consider applications from students graduating in 2024 or later until June 12, 2023. Applicants graduating in 2023 or earlier may apply at any time, but Judge Failla does not anticipate reviewing any applications or hiring until June 2023.

**Application Process:** All applications must include a cover letter, resume, law school transcript, undergraduate transcript, two writing samples, and three letters of recommendation. At least one of the writing samples must be a practical legal writing sample, *e.g.*, a legal memorandum or brief.

Judge Failla accepts applications via OSCAR and email ([FaillaClerkship@nysd.uscourts.gov](mailto:FaillaClerkship@nysd.uscourts.gov)). Email submissions should include all application materials as a single PDF, and the subject should read: "First Name Last Name, Law School, Clerkship Application." Applicants who apply through OSCAR must also submit their materials via email. Judge Failla will **not** review hard copies of applications.

Letters of recommendation may be included with the application, or may be submitted separately to the same email address. The subject line should indicate that it is a letter of recommendation and contain the applicant's full name.

**Volunteer Position:** Some years, Judge Failla may hire a full-time volunteer law clerk, fellow, or deferred associate. If an applicant is interested in being considered for such a position to commence in fall 2023, please follow the application process described above but indicate in the cover letter interest in being considered for a volunteer position.