Revised: December 10, 2025

<u>Intern Hiring Information</u> Valerie Caproni, United States District Judge

Chambers Contact Information

United States District Court Southern District of New York 500 Pearl Street New York, New York 10007

Email: <u>CaproniClerkship@nysd.uscourts.gov</u>

<u>Positions</u>: Judge Caproni is accepting applications for internship positions for <u>Summer 2026</u>. Judge Caproni expects summer interns to work in Chambers in person five days a week.

All internships are unpaid positions.

<u>Application Process</u>: Judge Caproni accepts applications for internships **only** by email. Interested applicants should apply to the email address above. Emails must include the applicant's name, the term ("Summer"), and the word "Internship" in the subject line. **Please do not submit hard copy applications.** Applications will be reviewed on a rolling basis and offers may be made at any time.

<u>Application Materials</u>: Applications must include: (1) cover letter; (2) resume; (3) law school transcript (unofficial transcripts are acceptable); and (4) writing sample. Writing samples should consist exclusively of the applicant's own work product; Judge Caproni will not consider applicants who submit co-authored writing samples or samples written using generative AI.

Applications will not be reviewed without a law school transcript. Please do not apply until you have received your Fall 2025 grades.